

PRIVACY POLICY

Weetwood Services Limited treats the privacy of its clients seriously and we take appropriate security measures to safeguard client privacy. This privacy statement explains how Weetwood Services Limited will collect, process, use or share any personal data that is collected from clients. Weetwood services Limited (“we”, “us” or “our”) for purposes of the General Data Protection Regulation (GDPR) is the “Data Controller” and is committed to protecting the rights of individuals in line with the regulation.

What information do we collect about clients?

We collect information about clients when we are contacted via email or other means. This information may include details such as the client’s name, email address, telephone number and any other information provided.

How do we use the information we collect?

- To provide the services or information which have been requested
- To improve our products and services

What is our legal basis for processing your personal data?

Processing is necessary for the legitimate interests of Weetwood Services Limited as defined by Article 6 (f), GDPR, “Lawfulness of processing”.

Disclosing your information

We may disclose information to third parties in the following circumstances:

- As required as a matter of law
- In the reasonable enforcement of our rights
- Where we have the client’s permission

Storage of information

We are committed to ensuring that client information is secure. In order to prevent unauthorised access or disclosure, we have in place suitable physical, electronic and managerial procedures to safeguard and secure the information that we collect and retain. It is possible that personal data we collect may be stored securely on servers outside the UK. We will not keep personal data for longer than necessary for our business purposes or for legal requirements.

Access to information

The General Data Protection Regulation (GDPR) grants the client, the “data subject”, the right to access particular personal data that we hold. Provided that we have all the necessary information, we shall acknowledge the request promptly and respond formally within one month of receiving the request. We may also ask for ID to make sure that we are sending the information to the right person.

Links to other websites

On our website we may provide hyperlinks to the websites of third parties. Please note that this privacy statement applies only to the contents of our site and not to those websites to which we may provide a link.

Accuracy of information

Please contact us as soon as possible if any information that we are holding is incorrect or incomplete.

Complaints

If you have a complaint regarding our use of your personal data, please contact us. If your complaint is not resolved to your satisfaction and you wish to make a complaint to the Information Commissioner's Office (ICO), you can contact them on 01625 545745 or 0303 123 1113.

How to contact us:

By email to info@weetwood.net

Alternatively, in writing to:

Weetwood, Park House, Broncoed Business Park, Ffordd Byrnwr Gwair, Mold, Flintshire, CH7 1FQ

Policy Changes

Weetwood may, from time to time, make changes to this privacy statement.